

## **Bramfield Stepping Stones Pre-School**

### **COVID 19 Sick Child/Staff Member and Confirmed Case Policy**

If a child or staff member becomes unwell with symptoms of coronavirus, (a new continuous cough, a high temperature  $>37.8^{\circ}\text{C}$ , a loss or change of smell and/or taste), while in the setting, they must be sent home immediately and advised to follow the COVID-19: guidance for households with possible coronavirus infection guidance.

- All staff and children attending the setting, and members of their household, will have access to a test if they display symptoms of coronavirus and we advise them to get a polymerase chain reaction (PCR) test in this scenario.
- To access testing parents will be able to use the NHS 111 online coronavirus service if their child is 5 or over. Parents will be able to call 111 if their child is aged under 5.
- When a child or staff member develops symptoms compatible with coronavirus, they will be sent home and advised to get a test and self-isolate for 10 full days. If any of the individual's household members are also present at the setting, they will need to be sent home at the same time. The isolation period includes the day symptoms started (or the day your test was taken if you do not have symptoms), and the next 10 full days. This means that if, for example, symptoms started at any time on the 15th of the month (or if you did not have symptoms but your first positive COVID-19 test was taken on the 15th), the isolation period ends at 23:59 hrs on the 25th.
- Their fellow household members should self-isolate for 10 days.
- PLEASE CONTACT THE PRE-SCHOOL IMMEDIATELY FOLLOWING A POSITIVE TEST RESULT.
- If you are isolating because of a positive test result but did not have any symptoms, and you develop COVID-19 symptoms within your isolation period, start a new 10 day isolation period by counting 10 full days from the day following your symptom onset.
- If someone with symptoms tests negative for coronavirus (COVID-19) they should stay at home until they have recovered as usual from their illness. They can then safely return to the setting; their fellow household members can end their self-isolation. The only exception to return following a negative test result is where an individual is separately identified as a close contact of a confirmed case, when they will need to self-isolate for 10 days from the day after contact with the individual who tested positive.
- If someone with symptoms tests positive, they should follow "guidance for households with possible coronavirus infection". They must continue to self-isolate for at least 10 days from the day after the onset of their symptoms and then return to the setting only if they do not have symptoms other than a continuous cough or loss of smell or taste. This is because a cough or anosmia can last for several weeks once the infection has gone. If they still have a high temperature, they should continue to self-isolate until their temperature returns to normal. Other members of their household should all self-isolate for a full 10 days from after the individual tested positive.
- Where the child or staff member tests positive, the rest of their group within their childcare setting and any close contacts, will be sent home and advised to self-isolate for 10 days.
- Close contact

'A contact' is a person who has been close to someone who has tested positive for coronavirus (COVID-19) with a Polymerase Chain Reaction (PCR) test. You can be a contact anytime from 2 days before the person who tested positive developed their

symptoms, and up to 10 days after, as this is when they can pass the infection on to others.

A close contact includes:

- anyone who lives in the same household as someone with coronavirus (COVID-19) symptoms or who has tested positive for coronavirus (COVID-19).
- anyone who has had any of the following types of contact with someone who has tested positive for coronavirus (COVID-19) with a PCR test:
  - face-to-face contact including being coughed on or having a face-to-face conversation within 1 metre skin-to-skin physical contact for any length of time.
    - been within 1 metre for 1 minute or longer without face-to-face contact.
    - been within 2 metres of someone for more than 15 minutes. (either as a one-off contact or added up together over 1 day)
    - travelled in the same vehicle or a plane.
- Household members of those who are sent home do not need to self-isolate themselves unless the child or staff member who is self-isolating subsequently develops symptoms. If someone in a group that has been asked to self-isolate develops symptoms themselves within the 10 days from the day after contact with the individual who tested positive, they should follow guidance for households with possible coronavirus infection. They should get a test.
- Pre-School must notify Ofsted (within 14 days) of any confirmed case in the setting (either child or staff member), we will also inform them if we have had to close the setting as a result.  
Ofsted link: [www.report-childcare-incident.service.gov.uk/serious-incident/childcare/update-incident/](https://www.report-childcare-incident.service.gov.uk/serious-incident/childcare/update-incident/)  
Pre-School will notify the Dept of Education on 0800 046 8687. If following triage, further expert advice is required, the adviser will escalate the call to the Public Health England local health protection team.
- As part of the national test and trace programme, if other cases are detected within the cohort or in the wider setting, Public Health England's local health protection teams will conduct a rapid investigation and will advise schools and other settings on the most appropriate action to take.
- In some cases, a larger number of other children, may be asked to self-isolate at home as a precautionary measure – perhaps the whole site.

**If the child needs direct personal care until they can return home:**

- A face mask should be worn by the supervising adult if a distance of 2 metres cannot be maintained.
- If contact with the child is necessary, then gloves, an apron and face mask should be worn by the supervising adult.
- If there is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, then eye protection must also be worn.
- Move the child to a room that can be isolated behind a closed door with appropriate adult supervision. Ideally a window should be open for ventilation. At Bramfield Stepping Stones Pre School the isolated area will be Bramfield Village Hall foyer. If

they cannot be isolated, move them to an area which is at least 2 metres away from other people.

- If the child needs to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible, e.g. Bramfield Village Hall toilet facilities. The bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else.
- In an emergency, call 999 if they are seriously ill or injured or their life is at risk. Do NOT visit the GP, pharmacy, urgent care centre or a hospital.
- If a member of staff has helped someone who was unwell with a new, continuous cough or a high temperature or a loss or change in smell and or taste, they do not need to go home unless they develop symptoms themselves (and in which case, a test is available) or the child subsequently tests positive.
- Staff members should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell.
- The affected area must be cleaned with normal household disinfectant after the child with symptoms has left, this will reduce the risk of passing the infection on to others.
- See COVID 19 Cleaning the Setting After a Suspected or Confirmed case.

This policy was reviewed by	Bramfield Stepping Stones Pre School
On (dd/mm/yyyy)	05/01/2021
Date to be reviewed by	05/01/2022
Signed on behalf of the provider	
Name of signatory	Rebecca Hitcham
Role of signatory (e.g Chair, Director, owner)	Treasurer
Signed by setting Supervisor	
Signed by Deputy Supervisor	